

Curriculum Vitae

Sharif Hussein fathy Hussein

Address: Cairo - Egypt

Mobile: 00201116148282

E-mail: sherif_nhaas11311@hotmail.com



Career Objective

Seeking a promising job opportunity, which enables me to improve my skills, increase my practical expertise, fulfill my personal ambitions, and expand my knowledge

Education & Qualifications

- Part 2 of cma (management accounting and reporting) from (scada) accounting house

Member in Egyptian trade union accountant and auditors branch

Computerized Accounting Diploma

The Egyptian Institute for Accountants & Auditors "COMPUTER TECHNOLOGY CENTER"

Final Grade: Excellent

- delta accounting systems from (delta it institute)

Bachelor of Commerce and Business Administration

1997 – 2002

B.C., English section, Department of Accounting, Faculty of Commerce, Helwan University, Egypt

Extra Courses:

Enrolled in Basic Business skills Acquisition program (BBSA) sponsored by Future Generation Foundation (FGF), AMIDEAST and New Horizons

The program included:

- Business English
- Business Correspondence
- Presentation, Communication Skills
- Business Planning (Research, Time Management, Global view)
- Accounting, Finance, Sales, Marketing Sessions
- Microsoft Office 2000
- Icdl v.4

English Course

Accomplished English Intermediate 302 of General English at AMERICAN UNIVERSITY IN CAIRO

Final Grade: Excellent

Professional Experiences / Career History

Accounting

Accounting manager

Mcr group. dubai

(mcr advertising)

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www.mcr-dubai.com

mcr real estate

z-alyasmin.com

External auditor

Tahawy chartered accountant Dubai

External auditor & Expert assistant in union courts

2013-2014

www.tahawy.ac

Internal Auditor

2008-2013

The association federation of Egyptians workers

The association federation of Egyptians workers in Cairo - Egypt is a member of the international workers union

Accountant

2005-2008

The association federation of Egyptians workers – (Cairo, Egypt)

Accountant

2002-2005

The Egyptians workers bank – (Cairo, Egypt)

<http://www.wea-edu.com/>

Main tasks of the job:-

Approving all accounting entries to ensure the accuracy of technical, Follow up the performance of the planned budget ,Preparing the monthly financial statements & the financial reports attached to them, Cooperate with the external audit work, Ensuring that all dealing with customers sup-contractors are done according to contractual conditions in coordination with the treasury department

Skills & Activities

Personal Skills:

- Ability to learn new tasks quickly and perform them efficiently and effectively
- Meticulous, dependable, ambitious, self motivated and problem solver
- Ability to work individually & as a cooperative team member
- Ability to work effectively under pressure
- Excellent research and time management skills
- Strong communication, negotiation and presentation skills
- Work effectively with different levels of management
- Leadership skills
- Attentive to details

Computer Skills:

- Proficient in the use of windows (all versions)
- Proficient in the use of Microsoft office
- Proficient in typing English & Arabic
- Very good user of Internet tools & E-mail package
- Considerable experience in Hardware

Accounts System:-

- delta
- Peach tree Accounting program.
- oracle

Languages

Arabic: Mother-tongue

English: Excellent command of spoken and written English
Fluent in both verbal and written English communication

Personal Information

Date of Birth: 2/7/1980, Egypt

Marital Status: married

Driving license: Having valid UAE Driving license + Egyptian private driving license

References

To be furnished upon request